

**DENVER AREA
INDEPENDENT SCHOOLS
FORM FOR APPLICANTS
GRADES 6-12**

CONFIDENTIAL RECOMMENDATION

Current English Teacher

<input type="checkbox"/> Colorado Academy	3800 S. Pierce St.	Denver, CO 80235	303.914.2513	Fax: 303.914.2589
<input type="checkbox"/> Denver Jewish Day School	2450 S. Wabash St.	Denver, CO 80231	303.369.0663	Fax: 303.369.0664
<input type="checkbox"/> Foothills Academy	4725 Miller St.	Wheat Ridge, CO 80033	303.431.0920	Fax: 303.431.9505
<input type="checkbox"/> Graland Country Day School	30 Birch St.	Denver, CO 80220	303.399.8361	Fax: 303.388.2803
<input type="checkbox"/> Kent Denver School	4000 E. Quincy Ave.	Englewood, CO 80113	303.770.7660	Fax: 303.770.1398
<input type="checkbox"/> St. Anne's Episcopal School	2701 S. York St.	Denver, CO 80210	303.756.9481	Fax: 303.756.5512
<input type="checkbox"/> St. Mary's Academy	4545 S. University Blvd.	Englewood, CO 80110	303.762.8300	Fax: 303.783.6201
<input type="checkbox"/> Stanley British Primary School	350 Quebec St.	Denver, CO 80230	303.360.0803	Fax: 303.360.0353

Please check the schools to which you are applying.

To the Applicant: Please type or print your name and give this form to your current school's office with a stamped envelope for each of the schools above to which you are applying.

Applicant Name _____ Applying to Grade _____

Name of Current School _____

To the Parent: *Please read and sign the statement below.*

For the student named above, I authorize the release of school records, including an official transcript of all grades for the past two years as well as the results of academic testing. I acknowledge that I waive my right to read the confidential teacher recommendations and the school report.

Signature of Applicant's Parent or Guardian _____ Date _____

To the Teacher: All of the above schools share a commitment to a rigorous curriculum in a supportive atmosphere. These schools seek a student body representative of the diverse population of the Greater Denver area. All the schools offer tuition assistance programs based on need. With this background in mind, please complete the form below which will be accepted by any of the schools above. **This information will only be reviewed by each school's admission committee. It will not be shared with the student's parents, and will not become part of the student's permanent record.** Thank you for your cooperation and candor.

Academic Qualities	NO OPPORTUNITY TO OBSERVE	POOR	FAIR	AVERAGE	GOOD	EXCELLENT	EXCEPTIONAL
Study habits							
Attention span							
Ability to work Independently							
Ability to organize and communicate ideas							
Motivation							
Intellectual curiosity							
Critical and abstract thinking skills							
Classroom participation							
Personal Qualities	NO OPPORTUNITY TO OBSERVE	POOR	FAIR	AVERAGE	GOOD	EXCELLENT	EXCEPTIONAL
Relationship with peers							
Relationship with adults							
Creativity							
Self-confidence							
Leadership potential							
Reaction to setbacks							
Concern for others							
Conduct							
Integrity							
Ability to act independently							
Ability to work cooperatively							
General level of maturity							
Sense of humor							

CURRENT ENGLISH TEACHER RECOMMENDATION FORM

1. Please compare this student's academic achievement to his/her ability.
2. How many students are in this class? _____
3. Comment on this student's reading comprehension. Please list books read this year. You may add a sheet if necessary.
4. In this student's academic work, does he/she require prodding or additional supervision? Please elaborate.
5. Comment on the student as a person. (Consider maturity, integrity, behavior, relationship with peers, self-confidence, etc.)
6. What has your experience been in working with this student's family?
7. Is there any additional information that can be better conveyed in a phone conversation?
 Yes No If necessary, hours and phone number where you can be reached: _____

_____	_____
Name	Position
_____	_____
School	School phone
_____	_____
School Address	
_____	_____
Signature	Date

Please feel free to photocopy your completed recommendation, and then fill out the School Specific Information below for each school to which you are sending a form.

School Specific Information

I recommend this student for admission to:

- Colorado Academy Foothills Academy Graland Country Day School Kent Denver School
 St. Anne's Episcopal School St. Mary's Academy Stanley British Primary School
 Denver Jewish Day School

I am familiar with this school's program: Not at all Somewhat Fairly Very familiar

I RECOMMEND THIS STUDENT	NOT AT ALL	WITH RESERVATION	MILDLY	WITH CONFIDENCE	ENTHUSIASTICALLY
Academic ability and promise					
Character and personal promise					
Overall					

Please make any additional comments on this student's appropriateness for the school named above. Please feel free to attach an additional sheet if necessary.

**DENVER AREA
INDEPENDENT SCHOOLS
FORM FOR APPLICANTS
GRADES 6-12**

CONFIDENTIAL RECOMMENDATION

Current Mathematics Teacher

<input type="checkbox"/> Colorado Academy	3800 S. Pierce St.	Denver, CO 80235	303.914.2513	Fax: 303.914.2589
<input type="checkbox"/> Denver Jewish Day School	2450 S. Wabash St.	Denver, CO 80231	303.369.0663	Fax: 303.369.0664
<input type="checkbox"/> Foothills Academy	4725 Miller St.	Wheat Ridge, CO 80033	303.431.0920	Fax: 303.431.9505
<input type="checkbox"/> Graland Country Day School	30 Birch St.	Denver, CO 80220	303.399.8361	Fax: 303.388.2803
<input type="checkbox"/> Kent Denver School	4000 E. Quincy Ave.	Englewood, CO 80113	303.770.7660	Fax: 303.770.1398
<input type="checkbox"/> St. Anne's Episcopal School	2701 S. York St.	Denver, CO 80210	303.756.9481	Fax: 303.756.5512
<input type="checkbox"/> St. Mary's Academy	4545 S. University Blvd.	Englewood, CO 80110	303.762.8300	Fax: 303.783.6201
<input type="checkbox"/> Stanley British Primary School	350 Quebec St.	Denver, CO 80230	303.360.0803	Fax: 303.360.0353

Please check the schools to which you are applying.

To the Applicant: Please type or print your name and give this form to your current school's office with a stamped envelope for each of the schools above to which you are applying.

Applicant Name _____ Applying to Grade _____

Name of Current School _____

To the Parent: *Please read and sign the statement below.*

For the student named above, I authorize the release of school records, including an official transcript of all grades for the past two years as well as the results of academic testing. I acknowledge that I waive my right to read the confidential teacher recommendations and the school report.

Signature of Applicant's Parent or Guardian _____ Date _____

To the Teacher: All of the above schools share a commitment to a rigorous curriculum in a supportive atmosphere. These schools seek a student body representative of the diverse population of the Greater Denver area. All the schools offer tuition assistance programs based on need. With this background in mind, please complete the form below which will be accepted by any of the schools above. **This information will only be reviewed by each school's admission committee. It will not be shared with the student's parents, and will not become part of the student's permanent record.** Thank you for your cooperation and candor.

Academic Qualities	NO OPPORTUNITY TO OBSERVE	POOR	FAIR	AVERAGE	GOOD	EXCELLENT	EXCEPTIONAL
Study habits							
Attention span							
Ability to work Independently							
Ability to organize and communicate ideas							
Motivation							
Intellectual curiosity							
Critical and abstract thinking skills							
Classroom participation							
Personal Qualities	NO OPPORTUNITY TO OBSERVE	POOR	FAIR	AVERAGE	GOOD	EXCELLENT	EXCEPTIONAL
Relationship with peers							
Relationship with adults							
Creativity							
Self-confidence							
Leadership potential							
Reaction to setbacks							
Concern for others							
Conduct							
Integrity							
Ability to act independently							
Ability to work cooperatively							
General level of maturity							
Sense of humor							

CURRENT MATHEMATICS TEACHER RECOMMENDATION FORM

1. This student is enrolled in: Arithmetic Pre-Algebra Algebra I Geometry Algebra II Other: _____
Section level of course: Remedial Regular Advanced Mixed-ability
Textbook: _____ Number of students in class: _____
Suggested Math placement for next year: _____

2. Please compare this student's academic achievement to his/her ability.

3. Please describe this student in math. (Consider ability to retain mathematical relationships and principles, drawing generalizations, applying basic principles in word problems, and relying on memory versus conceptual process.)

4. Comment on the student as a person. (Consider maturity, integrity, behavior, relationship with peers, self-confidence, etc.)

5. What has your experience been in working with this student's family?

6. Is there any additional information that can be better conveyed in a phone conversation?
 Yes No If necessary, hours and phone number where you can be reached: _____

Name Position

School School phone

School Address

Signature Date

Please feel free to photocopy your completed recommendation, and then fill out the School Specific Information below for each school to which you are sending a form.

School Specific Information

I recommend this student for admission to:

- Colorado Academy Foothills Academy Graland Country Day School Kent Denver School
 St. Anne's Episcopal School St. Mary's Academy Stanley British Primary School
 Denver Jewish Day School

I am familiar with this school's program: Not at all Somewhat Fairly Very familiar

I RECOMMEND THIS STUDENT	NOT AT ALL	WITH RESERVATION	MILDLY	WITH CONFIDENCE	ENTHUSIASTICALLY
Academic ability and promise					
Character and personal promise					
Overall					

Please make any additional comments on this student's appropriateness for the school named above. Please feel free to attach an additional sheet if necessary.

CATHOLIC HIGH SCHOOL TEACHER RECOMMENDATION - ENGLISH

Student Name: _____

Please mail or e-mail this form to the appropriate individual in a timely manner. Faxes will NOT be accepted.

- What three words come to mind when thinking about this student?

- In what areas does this student most need to improve?

- Is there anything related to this student or his/her family about which the Admissions Committee should be made aware?

- Has this student required any tutoring or academic assistance beyond the normal scope of your school's program? If so, please explain.

Please rate the student in each of the following categories. The higher the student's total score, the stronger the recommendation.

General Academic Skills						
Skill	Strongly Disagree			Strongly Agree		Comments
	1	2	3	4	5	
Listens to and follows teachers directions	1	2	3	4	5	
Is attentive to group discussions/activities	1	2	3	4	5	
Contributes appropriately during class	1	2	3	4	5	
Demonstrates ability to work independently	1	2	3	4	5	
Perseveres in spite of difficulty	1	2	3	4	5	
Works cooperatively	1	2	3	4	5	
Enjoys new challenges	1	2	3	4	5	
Demonstrates ability to think creatively	1	2	3	4	5	
Exhibits appropriate work ethic	1	2	3	4	5	
Works to his or her potential	1	2	3	4	5	

Social Skills						
Skill	Strongly Disagree			Strongly Agree		Comments
	1	2	3	4	5	
Responds positively to constructive criticism	1	2	3	4	5	
Is comfortable in a group	1	2	3	4	5	
Is respectful of faculty	1	2	3	4	5	
Treats peers with respect	1	2	3	4	5	
Demonstrates self-control	1	2	3	4	5	
Is cooperative	1	2	3	4	5	
Demonstrates appropriate behavior	1	2	3	4	5	
Demonstrates leadership qualities	1	2	3	4	5	

CATHOLIC HIGH SCHOOL TEACHER RECOMMENDATION - ENGLISH

Subject Skills						
Skill	Strongly Disagree			Strongly Agree		Comments
	1	2	3	4	5	
Is able to express ideas verbally	1	2	3	4	5	
Demonstrates clarity in written work	1	2	3	4	5	
Uses correct grammar/mechanics in writing	1	2	3	4	5	
Demonstrates strong reading rate and fluency	1	2	3	4	5	
Demonstrates strong reading comprehension	1	2	3	4	5	
Demonstrates strong vocabulary	1	2	3	4	5	
Shows imagination and creativity	1	2	3	4	5	

- **Please choose an overall recommendation score from 1– 5:**

5 - Highest Recommendation; 4 - Strongly Recommended; 3 - Recommended; 2 - Recommended w/ Reservation; 1 - Not Recommended

- **If you gave this student an overall score of 1 or 2, please explain:**

Thank you for your time and consideration with this evaluation. It will become a confidential part of this student’s file.

Recommender’s Name _____

School _____

Signature _____

E-mail _____

Phone _____

Date Completed _____

Please check if you would like to be contacted to discuss this student further:

Please send your response directly to all Denver Metro Catholic Schools marked below (faxes will not be accepted):

- Arrupe Jesuit 4343 Utica St Denver, CO 80212 (303) 455-7449 rmartinez@arrupejesuit.com
- Bishop Machebeuf 458 Uinta Wy Denver, CO 80230 (303) 344-0082 x117 meverhart@machebeuf.org
- Holy Family 5195 West 144th Ave Broomfield, CO 80020 (303) 410-1411 jennifer.wilcomb@holyfamilyhs.com
- JK Mullen 3601 S Lowell Blvd Denver, CO 80236 (303) 761-1764 drucker@mullenhigh.com
- Regis Jesuit – Boys 6400 S Lewiston Wy Aurora, CO 80016 (303)269-8064 jwelling@regisjesuit.com
- Regis Jesuit – Girls 6300 S Lewiston Wy Aurora, CO 80016 (303)269-8164 jdohahue@regisjesuit.com
- St. Mary’s Academy 4545 S University Blvd Englewood, CO 80113 (303) 762-8300 Amanda_Savage@smanet.org

CATHOLIC HIGH SCHOOL TEACHER RECOMMENDATION - MATH

Student Name: _____

Please mail or e-mail this form to the appropriate individual in a timely manner. Fax documents will NOT be accepted.

- What three words come to mind when thinking about this student?

- In what areas does this student most need to improve?

- Is there anything related to this student or his/her family about which the Admissions Committee should be made aware?

- Has this student required any tutoring or academic assistance beyond the normal scope of your school's program? If so, please explain.

Please rate the student in each of the following categories. The higher the student's total score, the stronger the recommendation.

General Academic Skills						
Skill	Strongly Disagree			Strongly Agree		Comments
	1	2	3	4	5	
Listens to and follows teachers directions	1	2	3	4	5	
Is attentive to group discussions/activities	1	2	3	4	5	
Contributes appropriately during class	1	2	3	4	5	
Demonstrates ability to work independently	1	2	3	4	5	
Perseveres in spite of difficulty	1	2	3	4	5	
Works cooperatively	1	2	3	4	5	
Enjoys new challenges	1	2	3	4	5	
Demonstrates ability to think creatively	1	2	3	4	5	
Exhibits appropriate work ethic	1	2	3	4	5	
Works to his or her potential	1	2	3	4	5	
Social Skills						
Skill	Strongly Disagree			Strongly Agree		Comments
	1	2	3	4	5	
Responds positively to constructive criticism	1	2	3	4	5	
Is comfortable in a group	1	2	3	4	5	
Is respectful of faculty	1	2	3	4	5	
Treats peers with respect	1	2	3	4	5	
Demonstrates self-control	1	2	3	4	5	
Is cooperative	1	2	3	4	5	
Demonstrates appropriate behavior	1	2	3	4	5	
Demonstrates leadership qualities	1	2	3	4	5	

CATHOLIC HIGH SCHOOL TEACHER RECOMMENDATION - MATH

Subject Skills						
Skill	Strongly Disagree		Strongly Agree			Comments
	1	2	3	4	5	
Demonstrates strong computational skills	1	2	3	4	5	
Demonstrates strong conceptual skills	1	2	3	4	5	
Demonstrates strong problem solving skills	1	2	3	4	5	
Understands mathematical applications	1	2	3	4	5	

- Please choose an overall recommendation score from 1– 5:

5 - Highest Recommendation; 4 - Strongly Recommended; 3 - Recommended; 2 - Recommended w/ Reservation; 1 - Not Recommended

- If you gave this student an overall score of 1 or 2, please explain:

Thank you for your time and consideration with this evaluation. It will become a confidential part of this student's file.

Recommender's Name _____

School _____

Signature _____

E-mail _____

Phone _____

Date Completed _____

Please check if you would like to be contacted to discuss this student further:

Please send your response directly to all Denver Metro Catholic Schools marked below (faxes will not be accepted):

- Arrupe Jesuit 4343 Utica St Denver, CO 80212 (303) 455-7449 rmartinez@arrupejesuit.com
- Bishop Machebeuf 458 Uinta Wy Denver, CO 80230 (303) 344-0082 x117 meverhart@machebeuf.org
- Holy Family 5195 West 144th Ave Broomfield, CO 80020 (303) 410-1411 jennifer.wilcomb@holyfamilyhs.com
- JK Mullen 3601 S Lowell Blvd Denver, CO 80236 (303) 761-1764 drucker@mullenhigh.com
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- Regis Jesuit – Girls 6300 S Lewiston Wy Aurora, CO 80016 (303)269-8164 jdohue@regisjesuit.com
- St. Mary's Academy 4545 S University Blvd Englewood, CO 80113 (303) 762-8300 Amanda_Savage@smanet.org

**DENVER AREA
INDEPENDENT SCHOOLS
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GRADES 6-12**

Transcript Release and Confidentiality Form

<input type="checkbox"/> Colorado Academy	3800 S. Pierce St.	Denver, CO 80235	303.914.2513	Fax: 303.914.2589
<input type="checkbox"/> Denver Jewish Day School	2450 S. Wabash St.	Denver, CO 80231	303.369.0663	Fax: 303.369.0664
<input type="checkbox"/> Foothills Academy	4725 Miller St.	Wheat Ridge, CO 80033	303.431.0920	Fax: 303.431.9505
<input type="checkbox"/> Graland Country Day School	30 Birch St.	Denver, CO 80220	303.399.8361	Fax: 303.388.2803
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<input type="checkbox"/> Stanley British Primary School	350 Quebec St.	Denver, CO 80230	303.360.0803	Fax: 303.360.0353

Please check the schools to which you are applying.

Instructions to applicant's parents: Please complete this form and forward it to the custodian of pupil records at your child's present school.

Applicant Name

Applying to Grade

Name of Current School

I hereby authorize the custodian of the pupil named above to release school records, including an official transcript of all grades for the past two years as well as the results of academic testing. I acknowledge that I waive my right to read the confidential teacher recommendations and the school report.

Signature of parent or legal guardian

Date

Instructions to the applicant's current school: Please return this form after November 15th along with the following:

1. Transcript, including current academic year to date as well as the prior academic year
2. Immunization record
3. Standardized test data
4. Conduct and discipline
5. Psycho-educational testing and reports
6. Medical and health data