

June 2011

Dear Parents,


Enclosed please find several sheets of information to be returned to the Lower School **before** the beginning of school in August.

- Yellow** Emergency Release Form This needs to be completed by the parents each year giving the school permission to call 911.
- Gray** Emergency Information Sheet This needs to be completed by the parents each year. **PLEASE REMEMBER, THE OFFICE WILL NOT RELEASE CHILDREN TO ANYONE NOT LISTED UNDER EMERGENCY CONTACT.**
- Pink** Medical Information Form/ Immunization Card These need to be completed by your child's physician. **If you do not receive these forms, your child does not need them completed this year.**
- Salmon** Tylenol/Field Trip Permission Form This is optional, however Tylenol will not be administered without written permission.
- Your child **must** have a signed Field Trip Permission Form on file to participate on field trips.
- Blue** Lower School Supply List The **SMA required purchases** will be available on Lower School Orientation Days, August 23 and 24. (Recorders, calculators, etc.)

Should you have questions about any of these forms, please do not hesitate to contact me at 303-762-8300, extension 240 or my home, 720-488-1553.

In addition, Mary Jane and I want you to know that more information about the **Whole Foods** lunch program will be sent out in July. It will have all the information you will need to participate in the online ordering. The Lower School will continue to provide milk ... both white and chocolate. We will not have juice as an option for our students.

Sincerely,



Anne Streno
Administrative Assistant
Lower School

DATE _____
BIRTHDAY _____

LOWER SCHOOL
GRADE _____

2011/2012

PARENTAL MEDICAL AND SURGICAL RELEASE

I, as parent or legal guardian of _____, a minor child, hereby give my consent to emergency medical, surgical, or dental treatment of _____ in the event of accident, injury, sickness, or other event of an emergency nature which would require immediate treatment. I understand that St. Mary's Academy will notify me as soon as possible of its actions with regard to such treatment, and that St. Mary's will attempt to reach me prior to such treatment if circumstances permit.

I hereby release St. Mary's Academy and its employees, including faculty, staff, and maintenance personnel, from any liability by reason of the exercise of emergency medical, surgical, or dental treatment of _____ pursuant to this release, except liability for bad faith in the exercise thereof.

I further understand that there is no limitation to the treatment that may be used, as long as it is within the standards of generally accepted medical, surgical, or dental practice, and I have listed hereunder any limitations thereto with respect to same concerning _____ (such as prohibitions to treatment, specific allergies, drugs, etc.)

Father's signature (or legal guardian)

Mother's signature (or legal guardian)

Father's home phone

Mother's home phone

work phone

work phone

cell phone

cell phone

Student's home address

If unable to contact either parent, please contact

Telephone: _____

STUDENT'S MEDICAL INFORMATION

Known Chronic Illnesses and Recent Injuries

Medications

Family Doctor

Telephone:

Medical Insurance Carrier

Insured Member's Name

Policy Number:

Hospital Preference

Telephone:

**ST. MARY'S ACADEMY
LOWER SCHOOL
4545 S. UNIVERSITY BOULEVARD
ENGLEWOOD, CO 80113 (Fax 303-783-6201)**

**MEDICAL INFORMATION
2011-2012**

This form is to be completed and signed by your daughter's / son's physician. Please return the completed form to the Lower School office.

Last Name _____ First _____ Middle _____

Date of Birth _____ Date of Examination _____

History: Does this child have a history of any of the following? Check if yes.

Allergies _____	Diabetes _____	Hearing problems _____
Asthma _____	Ear Infections _____	Heart Disease _____
Bronchitis _____	Emotional problems _____	Migraine headaches _____
Cerebral Palsy _____	Epilepsy/Convulsions _____	Orthopedic Defects _____

List significant illnesses, allergies, accidents, operations, congenital defects, emotional problems:

Exposure to TB: yes _____ no _____ TB Testing Date _____ Date of Last Tetanus Shot _____

Physical Examinations: List only abnormalities: _____

Vision: Right _____ Left _____ Hearing: Right _____ Left _____

Dental Defects: _____

I have examined the above student and approve / disapprove her/his participation in the Physical Education Program.

Signature of Physician _____

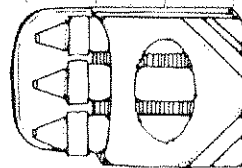
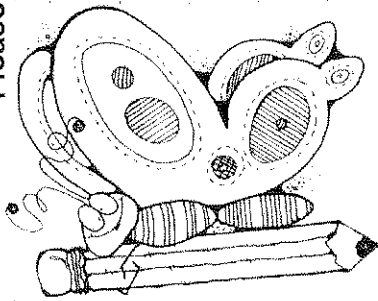
Name of physician (please print or type) _____

Telephone _____

St. Mary's Academy Lower School Kindergarten Supply List 2011 - 2012

	Amount
Elmer's glue 4 oz. (white only)	1
pink eraser	1
Crayola washable color markers (CLASSIC COLORS, NOT THIN LINE)	2
colored pencils (8-12 without erasers)	2
glue stick (ELMER'S)	8
wideruled notebook (spiral)	1
roll of paper towel	2
Baby/Hand Wipes (200 count)	3
tennis shoes to be worn only in the gym, never outside (velcro only, please)	1
box of Band-aids	2
12 oz. bottle of hand sanitizer	1
Clorox brand disinfectant wipes	2
large box of tissues	1
box of Ziploc baggies (sandwich and snack)	1 each

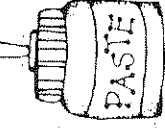
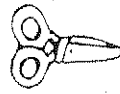
Please do not mark your child's name on the items!



Due to limited cubbie/storage space, we are asking parents **NOT** to purchase backpacks for kindergarten students. A tote bag will be provided for each kindergartner.

St. Mary's Academy Lower School
 Grade 1 Supply List
 2011 - 2012

	Amount
ream of white copy paper	1
Elmer's glue 4 oz. (white only)	1
colored pencils (12)	1
scissors (pointed-recommend-Kids Fiskars) (left-handed for left-handed child)	1
Elmers Glue stick	4
watercolor paint set	1
2 pocket folder for math homework (sturdy)	1
tennis shoes to be worn only in the gym, never outside (label with child's name)	1
box of Band-aids	1
roll of paper towel	1
container disinfectant wipes (Costco Kirkland brand preferred)	3
baby wipes/hand wipes	1
box of gallon size freezer Ziploc bags	1
box of snack size Ziploc bags	1



NO TRAPPER KEEPERS/BINDERS PLEASE

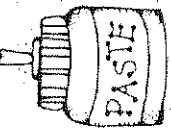
SMALL BACKPACKS LARGE ENOUGH FOR A FRIDAY FOLDER. NO WHEELS!

PLEASE DO NOT LABEL SUPPLIES WITH YOUR CHILD'S NAME

***NO MAGNETS OR LOCKER DECORATIONS**

St. Mary's Academy Lower School
 Grade 2 Supply List
 2011 - 2012

	Amount
Elmer's glue 4 oz. (white only)	1
washable color markers (classic colors) (1 regular, 1 thin)	1 each
scissors (pointed-recommend-Kids Fiskars) (left-handed for left-handed child)	1
Elmer's Glue stick	4
watercolor paint set	1
2 pocket folder for math homework (sturdy)	1
tennis shoes to be worn only in the gym, never outside (label with child's name)	1
box of Band-aids	1
large box of tissues	2
baby wipes/hand wipes	1
container disinfectant wipes (Costco Kirkland brand preferred)	3
box of quart size freezer Ziploc bags	1
box of sandwich size Ziploc bags	1



NO TRAPPER KEEPERS/BINDERS PLEASE

SMALL BACKPACKS LARGE ENOUGH FOR A FRIDAY FOLDER. NO WHEELS!

PLEASE DO NOT LABEL SUPPLIES WITH YOUR CHILD'S NAME

***NO MAGNETS OR LOCKER DECORATIONS**

St. Mary's Academy Lower School Third Grade Supply List 2011 - 2012

	Amount
pencils #2 (sharpened) No mechanical pencils	36
12" ruler with inches and centimeters	1
box of crayons (24)	1
pink eraser	2
Elmer's glue 4 oz. (white only)	1
package of washable markers - NO gel pens	1
box of colored pencils (8-12)	1
scissors (pointed-recommend-Kids FISKARS)	1
glue stick (white/clear only) (one for Spanish)	10
composition book	2
spiral notebook-wide ruled one subject	1
2 pocket folders without prongs for homework	1
yellow highlighter	1
man's button shirt for Art Room (do not label with child's name)	1
tennis shoes to be worn only in the gym, never outside	1
3 ring 1 inch white binder (with pockets) (1 for Spanish)	3
flash drive compatible with Macs (at least 2 gigs)	1
container of disinfectant wipes (Costco Kirkland brand preferred)	2
baby wipes/Wet Ones	1
box of Band-aids	1
large box of tissues	2
roll of paper towels	2
Junior Tylenol/Motrin (chewables)	1
THE FOLLOWING ITEM IS TO BE PURCHASED AT SMA ORIENTATION	
Soprano Recorder (for music) (\$5.00)	1
NO TRAPPER KEEPERS PLEASE	



4th Grade Supply List



We hope you are all looking forward to a great year! The following is a list of supplies you will need this year. Please note the following:

1. Each student will be provided with a zippered trapper.
2. All school supplies will be collected at the beginning of the school year. There is no need to label items.
3. You will need specific colored binders in specific sizes. Please shop carefully.
4. No bags, backpacks, or pencil boxes will be allowed in the classrooms. If you choose to bring a backpack to school, it must fit into your locker. (Reminder: 4th graders share lockers.)
5. The 4th and 5th grade supply lists are different.

✓	School Supplies	Quantity
	Pencils - #2 (no mechanical pencils, please!)	2 packs
	Pink eraser	2
	Colored pencils (24 pack)	1 box
	Flash drive, compatible with Macs (at least 2 GB)	1
	3-hole, zippered pencil bag for trapper	1
	Folder with bottom, horizontal pocket (Library, Religion, Social Studies)	3
	Post-it notes (3x3 size, any color)	2 packs
	3-ring, ½ inch WHITE binder, non-flexible (Spanish)	1
	3-ring, ½ inch BLUE binder, non-flexible (Literacy)	1
	3-ring, 1 inch BLACK binder, non-flexible (Math)	1
	Lined paper (wide ruled)	1 pack
	Regular transparent (e.g. Scotch) tape	1 roll
	100 sheet, wide ruled composition books (Black & White)	4
	3x5 spiral-bound, white, ruled index cards (50 cards bound)	3
	Tissues	2 boxes
	Container of disinfectant wipes (e.g. Clorox or Lysol)	2 canisters
	Paper towels	2 rolls
	Ziploc baggies – gallon size	1 box
	P.E. shoes, non-marking soles (to be worn only in the gyms)	1 pair



5th Grade Supply List



We hope you are all looking forward to a great year! The following is a list of supplies you will need this year. Please note the following:

1. Each student will be provided with a zippered trapper.
2. All school supplies will be collected at the beginning of the school year.
There is no need to label items.
3. You will need specific colored binders in specific sizes. Please shop carefully.
4. No bags, backpacks, or pencil boxes will be allowed in the classrooms. If you choose to bring a backpack to school, it must fit into your locker. (Reminder: 4th graders share lockers.)
5. The 4th and 5th grade supply lists are different.

✓	School Supplies	Quantity
	Pencils - #2 (no mechanical pencils, please!)	2 packs
	Pencil eraser tops	1 pack
	Washable markers (8-12)	1 pack
	Flash drive, compatible with Macs (at least 2 GB)	1
	Highlighters	1 pack
	3-hole, zippered pencil bag (for math and trapper)	2
	Folder with bottom, horizontal pocket (Literacy, Social Studies, Religion)	3
	3-ring, ½ inch WHITE binder, non-flexible (Spanish)	1
	3-ring, ½ inch BLUE binders, non-flexible (Literacy)	2
	3-ring, 1½ inch BLACK binder, non-flexible (Math)	1
	White lined paper (wide rule)	1 pack
	Double-sided tape	1 roll
	100 sheet, wide ruled composition books, non-spiral	4
	3x5 spiral-bound, white, ruled index cards (50 cards bound)	3
	Tissues	2 boxes
	Container of disinfectant wipes (e.g. Clorox or Lysol)	2 canisters
	Paper towels	2 rolls
	Ziploc baggies – sandwich size	1 box
	P.E. shoes, non-marking soles (to be worn only in the gyms)	1 pair
Pocket solar calculator (only if you don't have one) This may be purchased for \$8 at SMA Orientation.		

LANDS' END SCHOOL

School uniform shopping is
easy as 1, 2, 3 with your school's
Lands' End online store.

- **Step 1:** Go online to landsend.com/school
- **Step 2:** Click on "Find your school's dress code" to look up your school and enter your school's online store.

**Colorado, Englewood
St Marys Academy
Preferred School Number: 900030883**

- **Step 3:** After you've ordered all your school uniform items, you can continue shopping the rest of landsend.com.

Don't forget to sign up for e-mail updates from Lands' End; you'll receive special offers and product announcements throughout the year.

And remember, as part of Lands' End's® commitment to giving back \$1 million to schools this year, your school will receive up to 3% of total uniform purchases made as a cash-back reward.



We're here to help: if you need any assistance shopping online, simply call us at 1-800-469-2222.

SMA Lower School Dress Code

2011-2012

As we live the four Loretto values of Community, Justice, Respect, and Faith, St. Mary's Academy Lower School seeks to simplify the requirements for appropriate dress at school and to minimize the importance of fashion and fashion trends through our carefully designed dress code. We strive to maintain an atmosphere conducive to learning, and it is important to understand that students are expected to be well groomed and neatly dressed at school and on field trips. It is the responsibility of students, parents, and staff to implement this dress code.

SMA School Spirit Blue/White Days

All students are required to have a pair of navy blue slacks (girls may wear a navy blue skirt) and a clean white polo (collared) style shirt for all special "Blue and White" days. These will include Mass days, May Crowning, certain field trips and some other designated days. **No shorts or cropped pants will be allowed on these special days.**

Tops

Boys and girls may wear any **plain, solid** color long sleeved or short sleeved polo style shirt. The **ONLY** logo allowed will be the SMA logo that can be ordered from the Lands' End Catalog, Educational Outfitter of Colorado, or the logos on the SMA purchased apparel. Vests must be a **plain, solid** color. **Plaids or stripes are NOT allowed.**

If classes need a colored polo shirt for any special school event, teachers will inform parents as soon as possible, preferably at the beginning of the school year.

Turtlenecks or t-shirts in any **plain, solid** color may be worn underneath the polo style shirts. The polo style shirts are to be worn on the outside and **DO NOT** need to be tucked in. However, the under t-shirt or turtleneck **MUST** be tucked in. (Reminder: No logos except SMA are allowed on any shirt, over or under.)

Bottoms

Boys may wear **plain, solid** color navy blue, black, brown, or any shade of khaki colored pants or shorts. **Plaids are NOT allowed.** Cargo pants or cargo shorts are allowed **ONLY** if they look like the ones that can be purchased from the Lands' End School Uniform Catalog. Fabrics chosen for bottoms should be similar to cotton twill or corduroy.

Girls may wear any **plain, solid** color navy blue, black, brown, or any shade of khaki colored, pants, skirts, jumpers, skorts, shorts or cropped pants. **Plaids are NOT allowed.** Cargo pants or cargo shorts are allowed **ONLY** if they look like the ones that can be purchased from the Lands' End School Uniform Catalog edition. Skirts may be pleated, A-line, or skort style. (See attached sheet – skirts need to be similar to these.) Fabrics chosen for bottoms should be similar to cotton twill or corduroy. **Skirts are to be an appropriate length, depending on the age of the student** (No mini skirts). **NO leggings or gauchos may be worn.**

Sweatshirts/Sweaters/Fleeces

Students may wear any **plain, solid** color sweatshirt, fleece, or sweater inside during the school day. No outerwear jackets may be worn inside during the school day. (Reminder: No logos are allowed except SMA. All apparel purchased from SMA is acceptable.)

Shoes, Boots and Socks

Socks (any **plain, solid** color) are a must. Tights with feet in any **plain, solid** color are acceptable. **Crocs and sandals are NOT allowed.** Fashion boots (i.e. Uggs) are **NOT** allowed. Boots are not to be worn inside the building during the day. Heels on shoes must be one inch or less. No wheelie shoes are allowed. A pair of indoor-only PE shoes is required for every student.

Hair

Students are expected to have neatly groomed, clean hair. The hair length for boys may not extend over the bottom of the collar. Hair must be out of the students' eyes.

Jewelry/Accessories

Belts are preferred but not mandatory. Belts may not be worn over shirts. Chain belts, very wide belts, or belts that dangle are not allowed. Earrings for girls may be no longer than one inch. Other jewelry should be limited to one bracelet and one necklace. Hats are not worn inside the building during the school day. No make-up may be worn to school (Chap Ice/Lip Gloss/Lip Balm are allowed).

Other Important Information

The word "plain" is defined as a top or bottom with no embellishments: no embroidery, no ruffles, no lace, etc. We are trying to keep the dress code as simple as possible. Clothes need to fit properly. Clothing which is oversized or too tight may **NOT** be worn.

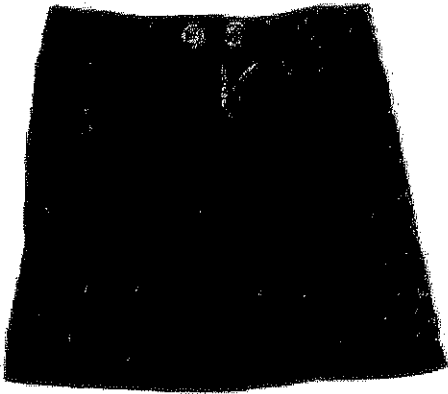
Some Possible Sources for Appropriate Dress Code Clothing

Penney's, Sears, Target, Dillard's, Gap Uniform, Old Navy, Educational Outfitter of Colorado, or Lands' End School Uniform Catalog. At Orientation, August 23 and 24, we will have a variety of SMA (with logos) clothing available to purchase.

Process for Those Students Out of Dress Code

Parents will be notified when their child is out of dress code. We expect parents to ensure that their children adhere to the guidelines and wear the correct dress code.

Girls' 2-button Skort



Item # 18870-95XX

Girls' Long Chino Skort



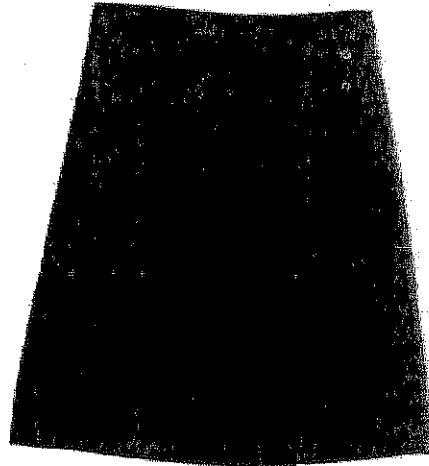
Item # 07112-95X8

Girls' Pleated Skirt



Item # 06514-35X4

Girls' Solid A-line Skirt



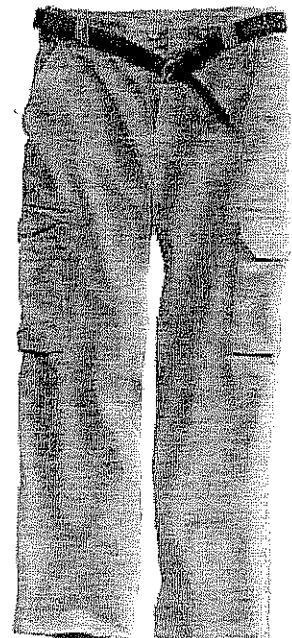
Item # 06804-35X7

Girls' Short Chino Skort



Item # 07841-05X4

Boys' Cargo Pocket Pants



Item # 09252-55X4

LANDS' END